Members and Alternates Present | Date and Votes Present |
--- | --- | --- |
AGC Fab. | Mark Cody | X | X |
AGC Industries | Mark Cody | X | X |
Cardinal Glass | Bernie Herron | X | X |
Cardinal Tempering | George Rufra | X | Absent |
Guardian Fabrication Inc. | Mitch Edwards | X | X |
Guardian Industries Corp. | Mitch Edwards | X | X |
Intigral | Mark Hutchinson | X | X |
Oldcastle Building Envelope | Rick Wright | X | X |
Standard Bent Glass | Tim Moore | X | X |
Trulite | Jeff Haberer | X | X |
Viracon | Michael Schettler | X | X |

Members by Virtue of Being a Director | 10/9/2019 | 10/10/2019 |
--- | --- | --- |
Public Interest | Elaine Rodman | X | X |
Public Interest | Peter Weismantle | X | X |
Public Interest | Bill Nugent | X | X |
Public Interest | June Willcott | X | X |
Public Interest | Patrick Loughran | X | Absent |

Votes | 16 | 14 |

Guests |  |
--- |
NGA | Urmilla Sowell | Present | Present |
Intertek | Ryan Hedgepeth | Present | Present |
Intertek | Eric Schoenthaler | Present | Absent |

Legal Counsel |  |
--- |
Schiff, Hardin LLP | William M. Hannay | Present | Present |

Administrative Staff |  |
--- |
AMS, Inc. | John Kent | Present | Present |
AMS, Inc. | Kelly Jenness | Present | Present |
AMS, Inc. | Mitch Majewski | Present | Absent |

Persons Present | 21 | 17 |
## MOTIONS

<table>
<thead>
<tr>
<th>Agenda Item #</th>
<th>Ref #</th>
<th>Motion/Second</th>
<th>Motion</th>
<th>Vote A/N/A</th>
<th>P/F</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 Minutes</td>
<td>10.9.19.1</td>
<td>Hutchinson/Cody</td>
<td>Approve minutes of the October 3rd and 4th, 2018 meeting in Rockwall (Dallas), TX</td>
<td>UA</td>
<td>P</td>
</tr>
<tr>
<td>13A Lab Status</td>
<td>10.9.19.3</td>
<td>Hutchinson/Herron</td>
<td>Motion to re-approve list of SGCC approved testing laboratories as presented for another 2 year period contingent on continued performance and compliance to SGCC requirements.</td>
<td>UA</td>
<td>P</td>
</tr>
<tr>
<td>18 Plant Relocation</td>
<td>10.10.19.1</td>
<td>Rodman/Weismantle</td>
<td>To accept new Guideline G.XX Once certified by SGCC®, a product is assigned an exclusive certification number to identify it and the plant at which it is made/fabricated. An SGCC Licensee shall notify SGCC prior to a plant’s physical relocation. Relocation requires certification as a new plant and will require new SGCC numbers and testing at the new plant prior to granting of the new certification. Consistent with the SGCC License agreement and procedural guide, fabrication and labelling must occur at the same facility.</td>
<td>UA</td>
<td>P</td>
</tr>
</tbody>
</table>

## ASSIGNMENTS & DISCUSSIONS (Action Items)

<table>
<thead>
<tr>
<th>No.</th>
<th>Assigned</th>
<th>Details</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>AMS</td>
<td>Urmilla requested to be placed on Lab and QA Sub-committee, verify with chair and add.</td>
<td>2019</td>
</tr>
<tr>
<td>10, 11</td>
<td>All and Lab &amp; QA</td>
<td>Group was asked what other data points from the SGCC program may be helpful, possibly to make available real time in CIP. All to submit suggestions to John Kent for consideration by Lab and QA Sub-committee.</td>
<td>ASAP</td>
</tr>
<tr>
<td>14</td>
<td>Lab &amp;QA</td>
<td>There was general support for moving forward with mandatory testing of coated tempered product. The feel was to start with some basic process, collect data, then possibly adjust. The Lab and QA Sub-committee shall develop requirements for the testing of coated product.</td>
<td>2020</td>
</tr>
</tbody>
</table>
After the glass breakage demonstration earlier, the group felt additional clarification was needed on the follow topics for the plant QA and testing requirements passed at the 2018 meeting, to be implemented 1/1/2020. The Lab and QA Sub-committee shall address.

1. Sample clamping (containment)
2. More precise direction on 12-foot drop height and +/- tolerance
3. Guidance on how to do lower drops
4. Clarification on spawl measurement
5. Clarification of frequency of testing and number of samples to test.

After discussing if there was need for some type of 3rd party process to verify heat soaking, the group re-affirmed they did not feel this was consistent with the purpose of SGCC.

With implementation of the new SGCC plant QA and testing requirements, there likely will be a need to define tests that may be considered acceptable alternatives to SGCC’s references to ANSI and ASTM for Production testing (defined as the mandatory in-plant testing required by SGCC QA and Testing requirements). The Lab and QA Sub-committee was asked to consider developing a list.

The group also considered review of other QA testing (non-mandatory) but decided not to pursue this at this time rather choosing to stay with the following position:

While SGCC does not require or endorse many forms of in-plant quality testing, SGCC recognizes the value of such tests and supports testing beyond SGCC mandatory testing as a viable option for QA.

Suggestion was made that the use of “Purchase Orders” at time of SGCC audit may be better than the current SGCC paper selection labels for SGCC independent lab test sample selection. AMS will send info to the fabricators present during the discussion for further consideration.

Next Meeting will be held in Naples Florida area September 30th-October 1st, 2020 with 2021 being planned for Niagara-on-the-Lake in October.

Attachments are included with initial meeting material or attached hereto if changed during the meeting.

Certification Committee Meeting Agenda

Business Reports

1. Call to Order and Self Introduction of Participants and Guests
2. Presentation – QA LG ball drop and TG break test – Mitch Majewski
3. Voting Rights and Responsibilities
4. (M) Review and Approval of Previous Meeting Minutes
5. Legal Counsel’s Report
6. Committee Structure
7. Board of Directors Report
8. Administrator's Report
9. Quick Action Sub-Committee Report

Topics

10. Program Testing Results Review
11. SGCC Data – Pattern Glass, other
12. ANSI Z97.1, CPSC, CAN/CGSB 12.1 – Z97.1 (??? 2020 ???) Implementation
13. Testing Laboratories
    a. Laboratory Approval Status
    b. Lab Manual Revision
    c. Lab training Exam
14. Guideline T.3 and Coated Glass
15. QA requirements, SGCC Test equipment support
16. Heat Soaking
17. QA Test List
18. Plant Relocation
19. Selection Labels
20. Laminated Guidelines
21. Certification of Plastics
22. Old/New Business
23. Next Meeting